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MEETING:	Cabinet
DATE:	Wednesday, 18 April 2018
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

AGENDA

1. Declaration of pecuniary and non-pecuniary interests
2. Leader - Call-in of Cabinet decisions

Minutes

3. Minutes of the previous meeting held on 4th April, 2018 (Cab.18.4.2018/3)
(Pages 3 - 4)

Items for Noting

4. Decisions of Cabinet Spokespersons (Cab.18.4.2018/4)

Petitions

5. Petitions received under Standing Order 44 (Cab.18.4.2018/5)

Items for Decision/Recommendation to Council

Core Services Spokesperson

6. Asset Management Plan - Planned Maintenance Programme 2018/19
(Cab.18.4.2018/6) (Pages 5 - 18)

People (Safeguarding) Spokesperson

7. Children and Social Work Act (2017): Barnsley Local Offer To Care Leavers
(Cab.18.4.2018/7) (Pages 19 - 38)

To: Chair and Members of Cabinet:-

Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Cabinet Support Members:

Councillors Franklin, Frost, David Griffin, Lamb, Pourali and Saunders

Chair of Overview and Scrutiny Committee
Chair of Audit Committee

Diana Terris, Chief Executive
Rachel Dickinson, Executive Director People
Matt Gladstone, Executive Director Place

Wendy Lowder, Executive Director Communities
Julia Burrows, Director Public Health
Andrew Frosdick, Executive Director Core Services
Alison Brown, Service Director Human Resources and Business Support
Michael Potter, Service Director Business Improvement and Communications
Neil Copley, Service Director Finance
Katie Rogers, Communications and Marketing Business Partner
Anna Marshall, Scrutiny Officer
Ian Turner, Service Director, Council Governance
Chris Braithwaite, Senior Council Governance Officer

Corporate Communications and Marketing

Please contact Ian Turner on email governance@barnsley.gov.uk

Tuesday, 10 April 2018



MEETING:	Cabinet
DATE:	Wednesday, 4 April 2018
TIME:	10.00 am
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard and Platts

Members in Attendance: Councillors Franklin, Frost, Pourali, Saunders, Sheard and Shepherd

229. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

230. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 21st March, 2018 had been called in.

231. Minutes of the previous meeting held on 21st March 2018 (Cab.4.4.2018/3)

The minutes of the meeting held on 21st March, 2018 were taken as read and signed by the Chair as a correct record.

232. Decisions of Cabinet Spokespersons (Cab.4.4.2018/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the weeks ending 16th and 23rd March, 2018 were noted.

233. Petitions received under Standing Order 44 (Cab.4.4.2018/5)

It was reported that no petitions had been received under Standing Order 44.

234. Exclusion of Public and Press

RESOLVED that the public and press be excluded from the meeting during consideration of the following items, because of the likely disclosure of exempt information as described by the specific paragraphs of Part I of Schedule 12A of the Local Government Act 1972 as amended, as follows:-

<u>Item Number</u>	<u>Type of Information Likely to be Disclosed</u>
235	Paragraph 3

Core Services Spokesperson

235. Seasons Keepmoat Housing Development (Phase 2), Thurnscoe (Cab.4.4.2018/8)

RESOLVED:-

- (i) that approval be given to the release of Phase 2 of the Seasons Keepmoat Housing Development site in Thurnscoe for the residential development of 129 new dwellings to Keepmoat Homes under building licence;
- (ii) that the Service Director Assets be authorised to finalise heads of term for a building licence for the release of Phase 2 to Keepmoat Homes; and
- (iii) that the Executive Director Core Services be authorised to complete the Deed of Variation so that development can commence on Phase 2 of the Scheme.

.....
Chair

BARNSELEY METROPOLITAN BOROUGH COUNCIL

This matter is a Key Decision within the Council's definition and has been included in the relevant Forward Plan

Report of the Executive
Director of Core Services

ASSET MANAGEMENT PLAN - PLANNED MAINTENANCE PROGRAMME 2018-2019

1. Purpose of Report

- 1.1 To obtain approval to the 2018-2019 Asset Management Plan Planned Maintenance Programme, delegated authority to vary the programme, and invoke Contract Standing Order 3.2(b) in respect of identified building services schemes at key corporate buildings.

2. Recommendations

- 2.1 That the list of schemes identified as priorities for each Service be agreed and that NPS Barnsley Ltd, in conjunction with the Service Director Assets, be authorised to place orders for the work.
- 2.2 That the Service Director Assets be authorised, in consultation with the relevant Service and the Cabinet Spokesperson for Core Services Directorate, to vary the programme within the overall financial approval.
- 2.3 That, in accordance with Contract Standing Order 10.1(h), Contract Standing Order 3.2(b) be invoked to allow single tenders to be received from the NPS Works Planning and Delivery, subject to these being checked for value for money against previously tendered works, such an exception being justified on the grounds set out in Section 4.
- 2.4 That, in the event that the planned maintenance budget for 2018-2019 is not fully expended, the value of any committed works be rolled forward in addition to next year's planned maintenance allocations.

3. Introduction

- 3.1 The 2018-2019 programme is based on the principles of good asset management practice. The Service Director Assets has instigated an asset management planning system in accordance with Government and RICS guidelines.
- 3.2 The compilation and prioritisation of the Planned Maintenance Programme takes place by identifying service priorities and reviewing them against the business units business plans in relation to service need of that property. Following this the Council's Asset Management Team and Service Managers of the Council jointly produce a schedule of maintenance priorities originating from Service Plans. This

year's consultations are set out in Appendix B, along with projections for a further 4 years based on current service needs.

3.3 NPS Barnsley Ltd, in conjunction with the Service Director Assets, then undertakes the following:

1. Produces a comprehensive list of the Authority's priorities by collating the service lists. Due to the scale of the Council's maintenance backlog, this list always exceeds the resources available.
2. Uses a risk management system to prioritise the maintenance proposals against the available resources, i.e. worst first. Some items are prioritised by services alone because they are urgent health and safety risks.
3. Assess the available condition data to globally prioritise all identified maintenance needs for the Authority across the four priority bands, however this is a snapshot of the condition of the assets, and in some cases is now a number of years old. Data from more recent surveys and inspections now takes priority in terms of identifying the maintenance need of the asset.

Following the undertaking of the tasks identified above, a priority description is then attached to the identified works to be undertaken.

The Priority Description that is utilised is assigned as follows:

1. Urgent works that will prevent immediate closure of premises and/or address an immediate high risk to the health and safety of occupants and/or remedy a serious breach of legislation.
 2. Essential work required within 2 years that will prevent serious deterioration of the fabric or services and/or address a medium risk to the health and safety of occupants and/or remedy a less serious breach of legislation.
 3. Desirable work required within three to five years that will prevent deterioration of the fabric or services and/or address a low risk to the health and safety of occupants and/or remedy a minor breach of legislation.
 4. Long-term work required outside the five year planning period that will prevent deterioration of the fabric or services.
- 3.4 A full review of cyclical maintenance in Council buildings is carried out annually, to ensure that the Council is meeting statutory and insurance obligations. A key benefit of a comprehensive cyclical maintenance programme is that by maintaining stock effectively, efficiency will be maximised and the life of components within buildings will be prolonged. The cost of carrying out cyclical maintenance is mainly met from the repairs and maintenance budget.
- 3.5 The Council approved an overall Planned Maintenance budget of £1.466 million for 2018-2019.

- 3.6 This financial year £390,000 has been allocated for buildings managed by the Barnsley Premier Leisure Trust. This is to ensure that the premises are functionally satisfactory and that the Council's Landlord obligations under the lease to Barnsley Premier Leisure are met. This predominantly involves external repairs, such as roofing and windows and plant and machinery.
- 3.7 A further £90,000 will be "top sliced" from the remaining budget for statutory and legislative measures such as legionella prevention (water hygiene management) - £40,000 and asbestos contingency measures - £50,000. In addition £50,000 will be allocated to meet leasing obligations within properties both with the Council acting as landlord and tenant.
- 3.8 The Council undertake a 5 year electrical testing programme and £100,000 will be allocated for this to take place. These amounts will be held centrally and allocated to services based on service cycles, annual service contracts and service reports. A £5,000 allowance has also been made for property fire risk assessments. Finally, professional fees of £85,000 will be payable to NPS Barnsley Ltd for managing the Planned Maintenance Programme. This will leave a remaining balance of £746,000 for allocation on identified schemes as detailed in the process reported in paragraph 3.2 and 3.3.
- 3.9 The water hygiene management programme has been developed and is now a holistic programme that links testing with remedial and preventative works. A programme of risk assessments is now in place on all corporate property and bespoke monitoring regimes are being developed following the risk assessment on the individual properties. A specific budget has now been earmarked for the risk assessments and the monitoring through planned maintenance. As remedial work is identified this will be delivered from the planned maintenance budget. This budget will be reviewed on an annual basis to ensure that the legislative nature of this work is adequately financed.
- 3.10 From time to time the Council is able to access funding streams such as SALIX which provides match funding for proven technologies which are cost effective in saving CO2 and will enable any further energy saving technologies. Therefore where schemes of work are to be undertaken on assets that meet the SALIX criteria, BMBC are proposing to access this funding to provide further value for money. Wherever possible in addition other capital allocations schemes are sought to "top up" existing planned works and improve value for money

4. Proposal and Justification

- 4.1 There are a number of works that are given as a single tender to NPS Barnsley as the Council's strategic property partner. This supports the partnership and specifically enables them to continue the capacity to provide an emergency building services out of hours capacity.
- 4.2 It is proposed that the NPS Barnsley Ltd Works Planning and Delivery Service, who have the capacity, technical capability and knowledge of corporate building services, are commissioned to deliver named building services schemes, anticipated value of £400,000 under an arrangement based on best value principles and subject to

performance monitoring. The schemes are identified at Appendix B, subject to these being checked for value for money against previously tendered works. The cost of evaluating value-for-money will be met by NPS Barnsley.

- 4.3 Therefore, the report seeks to invoke Contract Standing Order 3.2(b) to allow single tenders to be received from NPS Barnsley Ltd Works Planning and Delivery Section, in order that the Council's partner NPS Barnsley's resources are engaged to optimum capacity on service schemes to the value of £400,000 in 2018/19 (see items 5.1 and 5.2).
- 4.4 The benefits for allowing NPS Barnsley's works team to undertake the works are:-
- Ensuring/checking regulatory and statutory systems compliance while undertaking planned maintenance.
 - Reducing procurement process and transaction costs.
 - Improving project, contract and asset management.
 - Value for money gains will be realised in price savings and higher quality in the form of:-
 - NPS Barnsley Ltd Works Planning and Delivery input into pre-planning, value engineering and early ordering of long-lead-in items.
 - Avoiding waste and abortive costs associated detailed knowledge of plant, equipment and systems.
 - Shorten timescales and reduce preliminaries.
 - Single line of responsibility, clarity of roles and communication with building managers and users.
 - Single point of contact.
 - Risk avoidance – NPS Barnsley Ltd Works Planning and Delivery control over checking regulatory and statutory systems compliance.
 - Price avoidance - reduced set up costs and preliminaries.
- 4.5 The remaining schemes will be put out to the market to give local and regional providers an opportunity to deliver the work packages.
- It is difficult to determine with any certainty the extent of which particular works will incur professional fees. A fixed budget, therefore, for Professional and CDM Regulation Fees (£85,000) is used to deliver the full Planned Maintenance Programme in terms of planning the programme, procuring and overseeing the works undertaken.
- 4.6 Members have the option of varying the allocations between Services, where not committed, or to vary individual schemes.
- 4.7 The schemes proposed for this 2018-2019 programme are shown at Appendix B attached.
- 4.8 From time to time, it is necessary to revise the programme where priorities arise, for example, failure of boiler plant, and it is recommended that NPS Barnsley Ltd, in conjunction with the Service Director Assets, be authorised to vary the programme, in consultation with the Cabinet Spokesperson for Core Services Directorate, within

the overall financial approval. Changes agreed in this way will be reported to Cabinet.

- 4.9 In the event that the Planned Maintenance budget for 2018-2019 is not fully expended, special consideration is given to roll forward the value of any committed works. The reasons for this include inclement weather, urgent response works from both the Service Director Assets and NPS Barnsley Ltd Works Planning and Delivery. Failure to carry forward these items results in a negative effect on next year's allocations as Service Areas already have committed funds against their allocations.

5. Consideration of Alternative Approaches

Alternative approaches are as follows:

- 5.1 Do Nothing – This approach would increase the risk of third party claims, not meet statutory compliance, building stock would continue to deteriorate, resulting in asset value depreciating.
- 5.2 Transfer of budget to reactive repairs and maintenance budget – this would limit the ability to manage the budget and the potential to package works and procure in the most cost effective way. Operationally, it would be more likely that this would result in closure of facilities and potentially impact on service delivery, impacting on BMBC's resilience as a result of non-planned breakdowns or failures.

6. Impact on Local People

- 6.1 The investment in the buildings through the Planned Maintenance Programme will make the buildings more sustainable in the longer term and provide better accommodation for those who use the buildings.
- 6.2 The proposed programme of works on the properties detailed in this report and the investment in the planned maintenance will have a significant impact on the people using these properties and the local areas

7. Financial Implications

- 7.1 Total resources of £1.466 million are available for the Planned Maintenance Programme incorporating works and fees. This is funded by previously agreed budgets. The current estimated costs total £1.583 million. This report is not however seeking additional resources, as a number of the costs within the proposed programme are estimated at this stage and through effective procurement it is anticipated that efficiencies can be made to enable the specified programme to be delivered within budget.
- 7.2 Should there be any slippage from the 2017-2018 Planned Maintenance Programme, related to works committed but not yet completed, then it is proposed to put this forward as an earmarking seeking approval as part of the 2017/18 final accounts process, to be submitted to Cabinet.

7.3 The Planned Maintenance Programme for 2018/19 will have partial VAT exemption implications for the council but these can be contained within the de minimus limit for 2018/19

7.4 The financial implications are detailed in the attached Appendix A

8. Employee Implications

8.1 A number of the proposed schemes will improve the working conditions for employees. Examples of this include boiler or roof renewals, internal decorations and toilet refurbishments. A full list of schemes can be seen in Appendix B.

9. Communications Implications

9.1 Close working with services will ensure that, where operations within buildings are affected by works carried out as part of this programme, this is effectively communicated to stakeholders.

10. Consultations

10.1 In preparing the draft planned maintenance programme, the Strategic Maintenance Manager has collaborated with the following Service Managers and/or their representatives:

- Barnsley Premier Leisure: Mick Daley, Joanie Milthorpe and Lee Brown.
- BMBC: Tony Taylor, Lynn Dunning, Stephanie Evans, Pete Howell, Ann Untisz, Anthony Devonport, Mick Clegg, Tim Hartley, Jo Birch, Julie Hammerton, Claire Gilmore, Liz Taylor, and Kathryn Green

11. The Corporate Plan and the Council's Performance Management Framework

11.1 The planned maintenance programme supports our Future Council characteristics as follows:

Clear vision and values

Collaboration with services throughout the development of the programme is open and transparent, with a team approach to identifying priorities.

Customer focus

The works identified ensure BMBC buildings are accessible to all. All affected BMBC services are consulted during programme development and prioritisation.

Commercial and business acumen

As detailed in clause 4.1, all works will be procured in accordance with BMBC contract standing orders with the exception of works directly awarded which will be subject to value for money check and comparison with benchmarking data.

Effective delivery of projects and programmes

Services will be consulted on how the works will affect stakeholders and the works subsequently programmed to minimise disruption. A programme of works will be prepared accordingly and regular meetings will take place to continuously monitor the delivery of the programme.

Innovative and managed risk taking

A risk management system is utilised to prioritise the maintenance proposals against the available resources, i.e. worst first, taking into account potential for third party claims and property dilapidation. Consultation with Risk Management takes place where programme works dictate.

Learning organisation

A third of the works programme will be delivered by NPS Barnsley, who have signed up to the apprentice programme. Existing information retained by BMBC relating to the asset portfolio will be used to inform on the condition of buildings and assist in the allocation of funds for planned maintenance.

Leaders at every level

Programme delivery officers work towards the successful execution of the plan and are authorised to make decisions as appropriate.

Flexible workforce

To minimise disruption to services located in affected buildings, out of hours working will be employed as required.

Working with our partners, communities and residents

Services will be consulted on how the works will affect stakeholders and the works subsequently programmed to minimise disruption.

12. Promoting Equality and Diversity and Social Inclusion

- 12.1 The Planned Maintenance Programme will offer practical assistance, in the form of physical improvements to public buildings, to overcome social exclusion in respect of access to Council services.

13. Tackling Health Inequalities

- 13.1 The planned maintenance programme will offer practical assistance, in the form of physical improvements to public buildings (eg lift maintenance), to overcome exclusion on health grounds in respect of access to Council services.

14. Reduction of Crime and Disorder

- 14.1 In investigating the options set out in this report, the Council's duties under Section 17 of the Crime and Disorder Act have been considered.
- 14.2 Planned maintenance works have been identified and prioritised by services to provide an effective contribution to crime and disorder reduction; in particular, antisocial behaviour and property related crimes such as graffiti and vandalism. As well as crime and disorder reduction, these are a key influence on the need to spend on responsive repairs, e.g. security measures such as boarding up. Where there is evidence of antisocial property crime, planned maintenance activities will be directed to support the work of Safer Neighbourhood Teams.

15. Risk Management issues

- 15.1 The planned maintenance programme is based on a Risk Management System that ensures resources are targeted where they are most needed. This process and how a risk rating is applied to the works to establish a priority ranking is set out in Section 3 of this report.

16. Health, Safety and Emergency Resilience Issues

- 16.1 The planned maintenance programme takes into consideration planned works to ensure buildings can continue to operate in the event of component failure eg installation of back up plant, improving business resilience of council services.
- 16.2 Recommendations from the buildings health and safety risk assessments prepared by the BMBC Health and Safety Unit are factored into the planned maintenance programme.
- 16.3 The Construction (Design and Management) Regulations 2007 (CDM) Notification will apply to some projects. The purpose of CDM is to ensure that the health and safety is co-ordinated and managed throughout all stages of a construction project in order to help reduce accidents, ill-health and costs. The Council will have 'client' duties defined by CDM. The CDM Section of NPS Barnsley Ltd will carry out the CDM Co-ordinator duties.

17. Conservation of Biodiversity

- 17.1 Consultations with the appropriate agencies will be undertaken for all applicable schemes.

18. Glossary

- 18.1 Not applicable.

19. List of Appendices

- 19.1 Appendix A – Financial Implications.
- 19.2 Appendix B – Prioritised Schemes by Service.

20. Background Papers

- 20.1 Correspondence regarding this matter is held on the files in Asset Management – not available for inspection contains exempt information

If you would like to inspect background papers for this report, please email governance@barnsley.gov.uk so that appropriate arrangements can be made

Report author: Tim Hartley

APPENDIX A
Report of the Executive Director Core Services

FINANCIAL IMPLICATIONS

i) <u>Capital Expenditure</u>	<u>2018/19</u> £	<u>2019/20</u> £	<u>2020/21</u> £	<u>Total</u>
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

To be financed from:

ii) <u>Revenue Effects</u>	<u>2018/19</u> £	<u>2019/20</u> £	<u>2020/21</u> £	<u>Later Years</u> £
Planned Maintenance	1,466,000			
To be Financed from:				
Current Resource Envelope for Planned Maintenance Programme	1,466,000			
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Impact on Medium Term Financial Strategy

This report has no impact on the Authority's Medium Term Financial Strategy.

	<u>2016/17</u> £m	<u>2017/18</u> £m	<u>2018/19</u> £m	<u>2019/20</u> £m
Current forecast budget gap	0.000	0.000	0.000	-0.317
Requested approval	0.000	0.000	0.000	0.000
Revised forecast budget gap	0.000	0.000	0.000	-0.317



.....On behalf of the Executive Director Core Services

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ASSET MANAGEMENT PLAN -PLANNED MAINTENANCE PROGRAMME 2017-2018
APPENDIX B - PRIORITISED SCHEMES BY SERVICE

Premise	Recommendation	Priority 1-4	2018/19	2019/20	2020/21	2021/22	2022/23
ADMIN BUILDINGS							
18 Regent Street	Window replacement	3	£ -	£ 100,000.00	£ -	£ -	£ -
18 Regent Street	Replace distribution board and LED lighting replacement	2	£ 38,000.00	£ -	£ -	£ -	£ -
Barnsley Town Hall	Decoration of high footfall areas	3	£ 6,000.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	£ 6,000.00
Barnsley Town Hall	Replacement of wireless fire alarm batteries	3	£ -	£ 3,000.00	£ -	£ -	£ -
Barnsley Town Hall	Remedial works to steps, walls and ironwork	2	£ 5,000.00	£ 20,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
Barnsley Town Hall	Install hearing loops to top floor meeting rooms	3	£ 5,000.00	£ 5,000.00	£ -	£ -	£ -
Beevor Court	Install energy efficient controls	3	£ -	£ 5,000.00	£ -	£ -	£ -
Commerce House	External decoration of Commerce House, garage and cells	3	£ 4,000.00	£ 5,000.00	£ -	£ -	£ -
Computer Centre	Repair/replacement of gutters and downpipes and external decoration	3	£ -	£ 9,000.00	£ -	£ -	£ -
Digital Media Centre	Replacement security system	2	£ 60,000.00	£ -	£ -	£ -	£ -
Digital Media Centre	Replacement door locks	3	£ 10,000.00	£ -	£ -	£ -	£ -
Digital Media Centre	Remove external raised lighting to lower court house	2	£ 4,000.00	£ -	£ -	£ -	£ -
Digital Media Centre	Install security fencing to lower concourse	3	£ 10,000.00	£ -	£ -	£ -	£ -
Digital Media Centre	Replacement flooring	3	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
Digital Media Centre	Decoration	3	£ 5,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
Digital Media Centre	Install TRVs in communal areas	3	£ 2,500.00	£ -	£ -	£ -	£ -
Gateway Plaza	LED lighting replacement SALIX	3	£ 100,000.00	£ 60,000.00	£ -	£ -	£ -
Gateway Plaza	Replace disabled refuge system	1	£ 5,000.00	£ -	£ -	£ -	£ -
Gateway/Westgate	Decoration of office buildings	3	£ -	£ 30,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00
Westgate Plaza	Replacement carpets in highfootfall & corridors	3	£ -	£ 35,000.00	£ 35,000.00	£ 35,000.00	£ 35,000.00
Westgate Plaza	Re-mark parking bays and hatching	3	£ -	£ 1,500.00	£ -	£ -	£ -
Westgate Plaza	Remove redundant plant equipment	3	£ -	£ 5,000.00	£ -	£ -	£ -
Westgate Plaza	Testing of Brise Soleil	3	£ 10,000.00	£ -	£ -	£ -	£ -
Penistone Town Hall	Toilet and kitchenette refurbishment	3	£ -	£ 10,000.00	£ -	£ -	£ -
Penistone Town Hall	External decoration	3	£ 10,000.00	£ -	£ -	£ -	£ -
Shortwood Villas	Paint steel entrance canopy and clean front elevation	3	£ 2,000.00	£ -	£ -	£ -	£ -
Total			£ 286,500.00	£ 314,500.00	£ 101,000.00	£ 101,000.00	£ 101,000.00
LIBRARIES							
Dodworth Library	Repair/replace electric heating system	3	£ -	£ 10,000.00	£ -	£ -	£ -
Dodworth Library	Install security fence to rear	3	£ 2,000.00	£ -	£ -	£ -	£ -
Total			£ 2,000.00	£ 10,000.00	£ -	£ -	£ -
CHILDRENS SOCIAL CARE AND SAFEGUARDING							
Various sites	Redecoration	3	£ 12,000.00	£ 12,000.00	£ 12,000.00	£ 12,000.00	£ 12,000.00
Total			£ 12,000.00	£ 12,000.00	£ 12,000.00	£ 12,000.00	£ 12,000.00
FAMILY CENTRES							
Stairfoot Family Centre	Replace flat roof covering	3	£ 2,000.00	£ -	£ -	£ -	£ -
Kendray and Worsbrough Family Centre	LED lighting replacement (SALIX)	3	£ 2,500.00	£ -	£ -	£ -	£ -
Various sites	Replacement flooring/decoration	3	£ 8,000.00	£ 8,000.00	£ 8,000.00	£ 8,000.00	£ 8,000.00
Various sites	Repair/replace external surfacing	2	£ 8,000.00	£ 8,000.00	£ 8,000.00	£ 8,000.00	£ 8,000.00
Various sites	Install monitored alarms	2	£ 4,000.00	£ -	£ -	£ -	£ -
Total			£ 24,500.00	£ 16,000.00	£ 16,000.00	£ 16,000.00	£ 16,000.00

ASSET MANAGEMENT PLAN -PLANNED MAINTENANCE PROGRAMME 2017-2018
APPENDIX B - PRIORITISED SCHEMES BY SERVICE

Premise	Recommendation	Priority 1-4	2018/19	2019/20	2020/21	2021/22	2022/23
YOUTH CENTRES							
Wombwell Resource Centre	Repair/replacement of roof coverings	3	£ -	£ 100,000.00	£ -	£ -	£ -
Total			£ -	£ 100,000.00	£ -	£ -	£ -

LEARNING CENTRES AND BUSINESS CENTRES							
Acorn Centre Phase 1	Damp remedial works	3	£ 3,500.00	£ -	£ -	£ -	£ -
Acorn Centre Phase 1	Replacement windows	3	£ -	£ 100,000.00	£ 100,000.00	£ 100,000.00	£ -
Roundhouse LLC	External redecoration	3	£ 5,000.00	£ -	£ -	£ -	£ -
Roundhouse LLC	Sand and reseal parquet floor	3	£ 3,500.00	£ -	£ -	£ -	£ -
Various Business Centres	Replacement flooring/decoration	3	£ 20,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00
Various Business Centres	Replacement external lighting SALIX	3	£ 30,000.00	£ -	£ -	£ -	£ -
Total			£ 62,000.00	£ 120,000.00	£ 120,000.00	£ 120,000.00	£ 20,000.00

DEPOTS							
Smithies Depot	Energy efficiency works to workshop	3	£ -	£ 250,000.00	£ -	£ -	£ -
Smithies Depot	Car park resurfacing and upgrade of external lighting	2	£ -	£ 120,000.00	£ -	£ -	£ -
Smithies Depot	Remedial works to stores	3	£ -	£ 33,000.00	£ -	£ -	£ -
Smithies Depot	Electrical rewire	2	£ -	£ 235,000.00	£ -	£ -	£ -
Smithies Depot	Alterations to CCTV	1	£ 70,000.00	£ -	£ -	£ -	£ -
Smithies Depot	Replacement security fencing	1	£ 50,000.00	£ -	£ -	£ -	£ -
Smithies Depot	Refurbishment of canteen	2	£ 40,000.00	£ -	£ -	£ -	£ -
Smithies Depot	Relocate jet wash	2	£ 15,000.00	£ -	£ -	£ -	£ -
Springvale Depot	Repair to salt dome roof	2	£ 3,000.00	£ -	£ -	£ -	£ -
Total			£ 178,000.00	£ 638,000.00	£ -	£ -	£ -

PARKS							
Various locations	Footpath/surfacing repairs	2	£ 30,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00
Various locations	Car park repairs	3	£ 5,000.00	£ -	£ -	£ -	£ -
Various locations	Footbridge repairs	2	£ 20,000.00	£ -	£ -	£ -	£ -
Various locations	Wall/Fencing repairs	2	£ 15,000.00	£ 15,000.00	£ 15,000.00	£ 15,000.00	£ 15,000.00
Total			£ 70,000.00	£ 45,000.00	£ 45,000.00	£ 45,000.00	£ 45,000.00

ASSET MANAGEMENT PLAN -PLANNED MAINTENANCE PROGRAMME 2017-2018
APPENDIX B - PRIORITISED SCHEMES BY SERVICE

Premise	Recommendation	Priority 1-4	2018/19	2019/20	2020/21	2021/22	2022/23
BARNESLEY PREMIER LEISURE							
Metrodome	Replacement wet side water heater	2	£ 35,000.00	£ -	£ -	£ -	£ -
Metrodome	Pool plant maintenance	2	£ 12,000.00	£ -	£ -	£ -	£ -
Metrodome	Replacement reffridgeration	2	£ 26,000.00	£ 8,000.00	£ -	£ -	£ -
Metrodome	Replace transformer	2	£ 28,000.00	£ -	£ -	£ -	£ -
Metrodome	Pool hall structural survey	2	£ 5,000.00	£ -	£ -	£ -	£ -
Metrodome	Replacement AHU hanger and wires in pool hall	2	£ 15,000.00	£ -	£ -	£ -	£ -
Metrodome	Treatment to external metal cladding and gutter replacement	3	£ 60,000.00	£ 60,000.00	£ -	£ -	£ -
Metrodome	Resurfacing/remedial works to uneven car park surface	1	£ 10,000.00	£ 30,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00
Metrodome	Replace CWST	3	£ -	£ 10,000.00	£ -	£ -	£ -
Metrodome	Repair/replace fire escape doors	3	£ -	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
Hoyland Leisure Centre	Renew external door and windows	3	£ -	£ 120,000.00	£ -	£ -	£ -
Hoyland Leisure Centre	Upgrade/replace switchgear	2	£ 10,000.00	£ -	£ -	£ -	£ -
Hoyland Leisure Centre	Replace boilers	2	£ 80,000.00	£ -	£ -	£ -	£ -
Royston Leisure Centre	Replace small pool filter	2	£ 12,000.00	£ -	£ -	£ -	£ -
Royston Civic Hall	Drain repairs	2	£ 7,000.00	£ -	£ -	£ -	£ -
Dearneside Leisure Centre	Replacement Heating system	1	£ 30,000.00	£ -	£ -	£ -	£ -
Dorothy Hyman Sports Centre	Door replacement	2	£ 5,000.00	£ -	£ -	£ -	£ -
All sites	Contingency Sum to cover various plant items	2	£ 45,000.00	£ 45,000.00	£ 45,000.00	£ 45,000.00	£ 45,000.00
All sites	Work in association with TREND	3	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
Total			£ 390,000.00	£ 288,000.00	£ 80,000.00	£ 80,000.00	£ 80,000.00
BEREAVEMENT AND SPORT SERVICES							
Ardsley Crematorium	Relining of cremators and repair hearth	3	£ 35,000.00	£ 35,000.00	£ 35,000.00	£ 35,000.00	£ 35,000.00
Ardsley Crematorium	Decoration of crematorium buildings	3	£ 1,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00
Various Sites	Wall/fencing repairs	2	£ 15,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00
Various Sites	Footpath/surfacing repairs	2	£ 15,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00
Bolton on Dearne Cemetery	Demolition of Building to create burial ground	3	£ 5,000.00	£ -	£ -	£ -	£ -
Hoyland Columbarium	General repairs	2	£ 10,000.00	£ -	£ -	£ -	£ -
Total			£ 81,000.00	£ 78,000.00	£ 78,000.00	£ 78,000.00	£ 78,000.00
MARKETS							
Hoyland Market	New portable refuse compactor	3	£ 8,000.00	£ -	£ -	£ -	£ -
Total			£ 8,000.00	£ -	£ -	£ -	£ -

ASSET MANAGEMENT PLAN -PLANNED MAINTENANCE PROGRAMME 2017-2018
APPENDIX B - PRIORITISED SCHEMES BY SERVICE

Premise	Recommendation	Priority 1-4	2018/19	2019/20	2020/21	2021/22	2022/23
CULTURE							
Cannon Hall	Monitoring/maintenance of kitchen ranges & boiler flues	2	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00
Cannon Hall	Replacement of wireless fire alarm batteries	3	£ -	£ 3,000.00	£ -	£ -	£ 3,000.00
Cannon Hall	Replacement/refurbishment of external windows	2	£ 16,000.00	£ -	£ -	£ -	£ -
Cannon Hall	Decoration	3	£ -	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
Cannon Hall	Replace CCTV system	2	£ 10,000.00	£ -	£ -	£ -	£ -
Cannon Hall	Replacement bin store	3	£ 2,000.00	£ -	£ -	£ -	£ -
Cannon Hall	Replacement LED lighting to servants hall (SALIX)	3	£ 8,000.00	£ -	£ -	£ -	£ -
Elsecar Heritage	Improvement works to site drainage	2	£ 15,000.00	£ 45,000.00	£ -	£ -	£ -
Elsecar Heritage	Repair uneven surfacing to various locations around site	2	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
Elsecar Heritage	External site painting	3	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
Elsecar Heritage	Car park lighting	2	£ 4,000.00	£ -	£ -	£ -	£ -
Elsecar Heritage	Energy efficient lighting/heating to various locations across the site	3	£ -	£ 20,000.00	£ -	£ -	£ -
Elsecar Heritage	Gutter/rainwater pipe replacement	3	£ 2,000.00	£ 9,000.00	£ 9,000.00	£ 9,000.00	£ 9,000.00
Elsecar Heritage	Maintenance of Newcomen Engine	3	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00
Worsbrough Mill	Structural survey of bridges and priority repairs	2	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
Worsbrough Mill	External works - footpaths, fencing, walls	2	£ 8,000.00	£ -	£ -	£ -	£ -
Worsbrough Mill	Repair/replace mill doors	3	£ 4,000.00	£ -	£ -	£ -	£ -
Worsbrough Mill	Extend fire alarm system	2	£ 2,000.00	£ -	£ -	£ -	£ -
Worsbrough Mill	Dredging of mill pond	3	£ 10,000.00	£ -	£ -	£ -	£ -
Worsbrough Mill	Maintenance of Mill Machinery	2	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00
Total			£ 106,500.00	£ 107,500.00	£ 39,500.00	£ 39,500.00	£ 42,500.00
GENERAL							
Various Sites	Gutter/Drainage Clearing and Maintenance	2	£ 15,000.00	£ 15,000.00	£ 15,000.00	£ 15,000.00	£ 15,000.00
Various Sites	Restoration/cleaning of war memorials	3	£ 15,000.00	£ 15,000.00	£ 15,000.00	£ 15,000.00	£ 15,000.00
Various Sites	The Vertical Crossing - Structural testing	2	£ 2,500.00	£ -	£ -	£ -	£ -
Total			£ 32,500.00	£ 30,000.00	£ 30,000.00	£ 30,000.00	£ 30,000.00
			2018/19	2019/20	2020/21	2020/21	2020/21
Total PM Programme			£ 1,253,000.00	£ 1,759,000.00	£ 521,500.00	£ 521,500.00	£ 424,500.00

PRIORITY RATING

1	Urgent works that will prevent immediate closure of premises and/or address and immediate high risk to the health and safety of occupants and/or remedy a serious breach of legislation.
2	Essential work required within 2 years that will prevent serious deterioration of the fabric or services and/or address a medium risk to the health and safety of occupants and/or remedy a less serious breach of legislation
3	Desirable work required within three to five years that will prevent deterioration of the fabric or services and/or address a low risk to the health and safety of occupants and/or remedy a minor breach of legislation
4	Long term work required outside the five year planning period that will prevent deterioration of the fabric or services.
	Works to be directly awarded to NPS (cabinet report section 4), subject to VFM and performance

BARNSELY METROPOLITAN BOROUGH COUNCIL

This matter is a Key Decision within the Council's definition and has been included in the relevant Forward Plan

REPORT OF THE EXECUTIVE DIRECTOR (PEOPLE) TO CABINET

(18th April 2018)

CHILDREN AND SOCIAL WORK ACT (2017): BARNSELY'S LOCAL OFFER FOR CARE LEAVERS

1.0 PURPOSE OF REPORT

- 1.1 To present, for Cabinet's consideration and approval, the Borough's proposed Local Offer to young people leaving the care of the Authority.

2.0 RECOMMENDATIONS

- 2.1 Cabinet approves for publication, the draft Local Offer for Care Leavers as shown in the Appendix to the report.

3.0 INTRODUCTION

- 3.1 Both the Children Act (1989) and the Children (Leaving Care) Act (2000) place a statutory duty upon the Council as the 'Corporate Parent' to provide continued financial and transitional support to young people aged up to 25 and leaving care.
- 3.2 This forms a key part of the Council's 'Pledge' to improve the range of outcomes for children in care and care leavers (notably, their educational achievement, health and wellbeing, including safeguarding from harm) which was reviewed, revised and then adopted for approval by Full Council, alongside the Annual Report of the Corporate Parenting Panel during 2016.

4.0 PROPOSAL AND JUSTIFICATION

- 4.1 Children And Social Work Act (2017)
- 4.2 Part 1, Chapter 1 of the Children and Social Work Act (2017) augments a statutory duty upon local authorities, in England, to publish in accordance with recent statutory guidance, information about the services which the local authority directly offers to care leavers, together with other services which could assist care leavers in preparing for adulthood and independence.
- 4.3 These services include the following:
- Health and wellbeing.
 - Relationships.
 - Education and training.
 - Employment.

- Accommodation.
- Participation And Inclusion.

4.4 Barnsley's Local Offer To Care Leavers

4.5 As part of complying with this provision, the Appendix, to this report, sets out Barnsley's draft Local Offer, for Cabinet's consideration. This document builds upon our continuing 'Pledge' to children in care and care leavers and reinforces the commitment of the Council and its partners to achieving seven corporate parenting principles, summarised below:

1. To act in the best interests and promote the physical and mental health and wellbeing of children in care and care experienced young people (*or care leavers*)
2. To encourage children in care and care experienced young people to express their views, wishes and feelings.
3. To take into account the views, wishes and feelings of children in care and care experienced young people in planning and commissioning relevant services.
4. To help children in care and care experienced young people to gain access to and make the best use of services provided by the Council and its partners.
5. To promote high aspirations and secure the best outcomes for children in care and care experienced young people.
6. For children in care and care experienced young people to be safe and to foster stability in their home lives, relationships and education, training or work.
7. To prepare children in care and care experienced young people for adulthood and independent living.

4.6 Right To Support From A Personal Advisor

4.7 In further compliance with the above named Act and recently produced statutory guidance, the Local Offer also includes reference to the right of a care experienced young person up to the age of 25 to have a personal advisor who will assess and develop a pathway with a view to identifying:

- Any services offered by the Local Authority which could assist in meeting the young person's needs and,
- If so, what advice and support the Local Authority could, appropriately, provide in helping the care experienced young person to obtain these services.

5.0 **CONSIDERATION OF ALTERNATIVE APPROACHES**

5.1 The Borough's Local Offer to Care Leavers has been developed in response to the new statutory duty indicated in Paragraph 4.2, together with subsequent, statutory guidance, with which the Authority must comply and where there is no alternative.

6.0 IMPLICATIONS FOR LOCAL PEOPLE/SERVICE USERS

- 6.1 The Local Offer, combined with our continuing 'Pledge' will ensure all care experienced young people, wherever they live, are aware of their rights and are supported in making a successful transition to adulthood and independence

7.0 FINANCIAL IMPLICATIONS

- 7.1 It is envisaged that the support provided by the Council as outlined in the Local Offer can be funded from existing resources of the Children Social Care and Safeguarding Business Unit.
- 7.2 Additional Government grant funding (£8,638) has been provided in 2018/19 to help the Council to meet the requirements of the new duty (which comes into effect on 1 April 2018) to offer Personal Adviser support to all care leavers up to age 25.

8.0 EMPLOYEE IMPLICATIONS

- 8.1 There are no workforce implications for the Council, directly arising through consideration of this report.

9.0 COMMUNICATIONS IMPLICATIONS

- 9.1 Subject to the Council's approval and at the appropriate time, steps will be taken to publish and promote the Local Offer, including via the Council's own and the Barnsley '*I Know I Can*' Web Sites.

10.0 CONSULTATIONS

- 10.1 The Local Offer has been formulated with the benefit of direct insight from care experienced young people and will be reviewed and refined annually to ensure it remains fit for the purpose of informing them of their rights and on how they can access services which will enable them to achieve their aspirations and make a safe and successful transition to adulthood and independence.

11.0 THE CORPORATE PLAN AND THE COUNCIL'S PERFORMANCE MANAGEMENT FRAMEWORK

- 11.1 The Local Offer will support the Council's Corporate Plan Priority of enabling all young people to achieve their potential. It will also support the achievement of five of the six Strategic Objectives of the Barnsley Children and Young People's Plan (2016-19) indicated below:
- Keeping children and young people safe.
 - Improving education, achievement and employability.
 - Tackling child and family poverty and improving family life.
 - Supporting all children, young people and families to make healthy lifestyle choices.

- Encouraging positive relationships, strengthening emotional health and maintaining inclusion.

12.0 PROMOTING EQUALITY, DIVERSITY AND SOCIAL INCLUSION

- 12.1 As part of the first annual review of the Local Offer, an equality impact assessment will be compiled next year in order to help ensure the specific needs of care leavers with protected characteristics continue to be met, including through help in challenging any perceived discrimination on the grounds of being a care leaver and this will be regularly monitored by the Service and reported to the Corporate Parenting Panel.

13.0 TACKLING THE IMPACT OF POVERTY

- 13.1 The Local Offer demonstrates the Council's prevailing commitment towards supporting (*including financial support*) care leavers in making a successful transition into adulthood and independence. It builds upon the recent proposal, included within the Council's Service and Financial Plans for 2018/19, to exempt care leavers who enter independent accommodation, from the payment of Council Tax until the age of 25 in order to prevent the multiple effects of deprivation and to provide stability of accommodation from which their aspirations and potential can be better fulfilled.

14.0 TACKLING HEALTH INEQUALITIES

- 14.1 The Local Offer expressly includes reference on which services and how care leavers will be supported to maintain their health and wellbeing, as part of closing the gap with peers and helping achieve their potential.

15.0 REDUCTION OF CRIME AND DISORDER

- 15.1 There are no implications within the Local Offer for tackling crime and disorder. Our ongoing 'Pledge' to both children in care and care leavers will ensure care leavers are supported to remain safe from harm and are prevented from adopting risky behavior which can impact on themselves and their communities.

16.0 RISK MANAGEMENT ISSUES

- 16.1 Any emerging risks in fulfilling the statutory duty of publishing and adhering to the Local Offer will be monitored through the Children's Services Continuous Improvement Plan.

17.0 HEALTH, SAFETY AND EMERGENCY RESILIENCE ISSUES

- 17.1 There are no implications for the health and safety of the public or employees and the Borough's resilience arising through this report.

18.0 COMPATIBILITY WITH THE EUROPEAN CONVENTION ON HUMAN RIGHTS

- 18.1 The Local Offer would accord with the Articles and Protocols of the Convention, particularly in promoting the rights of young people.

19.0 CONSERVATION OF BIODIVERSITY

19.1 There are no implications for the local environment or the conservation of biodiversity emerging through publication of the Local Offer.

20.0 GLOSSARY

20.1 None, applicable.

21.0 LIST OF APPENDICES

21.1. Appendix : Barnsley's Local Offer For Care Leavers (2018).

22.0 BACKGROUND PAPERS

22.1 If you would like to inspect background papers for this report, please email governance@barnsley.gov.uk so that appropriate arrangements can be made

Report author: [Mel John-Ross: Service Director (Children's Social Care and Safeguarding)]

Financial Implications / Consultation



...22 March 2018.....

(To be signed by senior Financial Services officer where there are no direct financial implications)

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BARNSLEY LOCAL OFFER FOR CARE EXPERIENCED YOUNG PEOPLE



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1 Introduction

This document describes the support that Barnsley Metropolitan Borough Council offers our care leavers. It sets out the legal, statutory entitlements that Barnsley care experienced young people can expect of us, as well as information about the additional help and support that Barnsley Council, together with our partners will provide to you as a care leaver.

Barnsley takes its corporate parenting responsibilities very seriously for children in care and care leavers, referred to in this document as care experienced young people. The question and welcomed challenge that we must always ask is, *'would this be good enough for my own child?'* We want all our care experienced young people to have the support they need to achieve their aspirations and goals; to be happy and healthy; to have positive relationships and experiences, with maximum opportunities to achieve maximum outcomes for the future.

The Children and Social Work Act 2017 requires each local authority to consult on and publish a local offer for its care leavers.

The Children and Social Work Act 2017 also requires local authorities to have regard to seven corporate parenting principles when discharging their functions in relation to looked-after children and care experienced young people. The local offer should set out what support all local authorities will provide (not just Children's Services), having regard to the corporate parenting principles.

Barnsley Council is fully committed to achieving these principles which are:

- To act in the best interests, and promote the physical and mental health and well-being of children in care and care experienced young people
- To encourage children in care and care experienced young people to express their views, wishes and feelings
- To take into account the views, wishes and feelings of children in care and care experienced young people
- To help children in care and care experienced young people to gain access to, and make the best use of, services provided by us and our relevant partners
- To promote high aspirations, and seek to secure the best outcomes, for children in care and care experienced young people
- For children in care and care experienced young people to be safe, and for stability in their home lives, relationships and education or work; and
- To prepare children in care and care experienced young people for adulthood independent living
- To prepare care experienced young people for adulthood and independent living.

This Local Offer has been developed in direct consultation with care experienced young people in Barnsley. Our offer and this document will be reviewed on an annual basis and the test of its success will be measured against what care experienced young people tell us and their direct experiences of services.

Our care leaver offer is available on line at <https://www.barnsley.gov.uk/services/children-families-and-education/children-in-care/leaving-care/> in paper format and may be translated where English is not the first spoken language of a care experienced young person.

2 The Purpose of the Barnsley Local Offer for Care Experienced Young People

This document tells you about all the support that we have in Barnsley for you as a care experienced young person. Just because you are leaving care, or have already left care, we haven't stopped caring about you. We want to make sure that you feel safe and supported and know where and who to go to for advice and help.

Barnsley's care experienced young people have helped develop this local offer. We will continue to ask and listen to your views to make sure the services that we offer, are what you need.

To be able to get the support set out in this document, you will have been in care for a period of at least 13 weeks (or periods amounting to 13 weeks) which began after age 14 and included some time after your 16th birthday. If you are not sure whether you qualify for support, ask your Personal Adviser.

Your Personal Adviser will talk with you about the information in this document.

3 Our Offer to Care Experienced Young People

3.1 A Personal Advisor

You will be able to ask for support from your Personal Adviser (PA) up to the age of 25, whether you are in education or training or not.

Your Personal Adviser is there to help you to prepare to live independently and to offer advice and support after you leave care. Personal Advisers should talk to you about what support you need and record this information with you, in your pathway plan.

Your Pathway Plan is written by your Personal Adviser with you and in consultation with important people in your life. It sets out your assessed needs, views and future goals, and identifies exactly what support you will receive from us. We will review your pathway plan with you regularly so that it is kept up-to-date.

The amount of support that you receive from your Personal Adviser will depend on your needs, what you want and your circumstances.

Future Directions, our Leaving Care Team will consider with you what extra support you may need. You might for example, need extra support because:

- You have special educational needs or a disability.
- You are an unaccompanied Asylum Seeking Child (UASC) and your immigration status is unclear.
- You are in or leaving custody or you have had contact with the criminal justice system;
- You are a young parent; or
- You are going through a difficult time in your personal life.

Your Personal Advisor is based at Future Directions, our Leaving Care Team:

18 Regent Street, Barnsley, S70 2 HG Tel: 01226 775550.

The offices are centrally based in Barnsley Town Centre close to the bus/rail station.

There is a duty worker available on the above number 08.45 am to 5.00 pm if your allocated worker is unavailable.

Jayne Shaw is the Team Manager who can be contacted on 01226 775550 if you are having any difficulties

3.2 Your right to be heard and taken seriously

You have a right to be involved in all decisions about your plans for leaving care. You have a right to support from an independent advocate if you want to challenge decisions about the support we give you.

Independent advocates can inform you about your rights and help you to be heard in meetings. They are separate from Children's Social Care Services.

Children's Rights/Advocacy team

The Children's Rights Team are based in The Targeted Youth Support Service and provide independent advocates for all children and young people in care and care experienced young people.

Advocates are people who'll listen to you and help you get your point across if you feel people aren't listening to you, if you're unhappy with any decisions made about you, or if you just want something to change. They'll also support you if you need to make a complaint.

Children's Rights can also help you if:

- You want some help in saying the things you need to say to those who make decisions about you.
- You are unhappy about the way you are being treated by social services or you are worried about plans being made.
- You need information and advice and want to know your rights.
- You need help to make sure you understand what people are saying and make sure people listen to you.
- You want particular people at your meetings.

Advocacy support is available from the Children's Rights Team who can be contacted directly on 01226 753406. If you are in any doubt your Personal Advisor will be able to offer you support in accessing an independent advocate.

Care4Us Council

The Care4Us Council is supported by dedicated participation workers for children in care and care experienced young people within the Targeted Youth Service. All its members are children and young people who are in, or have been in, care. You too can be part of the council. It gives you a chance to meet the Executive Director for People, the Service Director for Children's Social Care Services, the Lead Cabinet Member for Safeguarding and Children's Services, local councillors and service

managers, to talk about things that are important to you and to other children and young people living in, or leaving care.

To contact the Care4Us Council contact the Targeted Youth Support Team on (01226) 775270

3.3 Access to you Files

You have a right to see the information we keep about you, including the files and records written about you when you were in care. As a care experienced young person you can request access to your files through the Subject Access Request (SAR) process. <https://www.barnsley.gov.uk/services/information-and-privacy/request-to-see-your-personal-information/>

You will be fully supported by your Personal Advisor when receiving your files, who will also support you in understanding your past. If you wish to do this, please talk with your Personal Advisor about how to do this.

3.4 Leaving care before 18 years of age

We will encourage you to stay in care until you are 18. Most young people still live at home with their families at this age.

If you choose to leave care before aged 18, we will assess your needs and provide a range of suitable housing and supported housing provision for 16 and 17 year olds.

3.5 Support to engage in education, employment or training

We are deeply committed to your education as we believe that you can, with support, achieve your full potential, your dreams and ambitions. We will ensure that you have the highest levels of support and assistance to achieve your goals in life.

You will be supported by your Personal Adviser, who will support you all the way and will be ready to proudly celebrate your achievements with you.

We will offer you:

- Careers information and advice is available from our Targeted Information, Advice and Guidance (TIAG) Service. Information and advice includes things such as help to develop your CV, advice about job interviews, including what you might wear. This will be through a TIAG advisor allocated to you.
- Barnsley's I Know I Can (IKIC) is a Barnsley Metropolitan Borough Council Project which is about building confidence; creating dreams and aspirations; raising qualification levels; strengthening life skills; using help and support; taking ownership and developing a real '*I Know I Can*' attitude
- I Know I Can provide Pathways to Success, a menu of opportunities for young people to develop their employability & transferable skills. This includes engagement / employability programmes, traineeships, apprenticeships and graduate/undergraduate opportunities (including care leavers and young people with SEND to 25 years
<http://ikic.co.uk/post-16-providers-2/pathways-to-success/>
I Know I Can provide a variety of options that are available to young people post 16 – 19 years. This includes mainstream providers, such as general further education

colleges and schools, Special schools, Independent Specialist Provider – day and residential placements, Employment with Training/Apprenticeship.

A Curriculum Map enables young people to find suitable Provision in Barnsley and identify steps they need to take to achieve their goals. <http://ikic.co.uk/post-16-providers-2/post-16-provision/>

- Support to purchase a Travel Card for travelling to training, school/college, apprenticeships or job interviews.
- Support to buy tools, equipment, essential clothing, and books.
- Support you to join your local library
- The chance to attend and help organise celebration events when young people achieve education, training and employment milestones.

Support to go to University

We will support you if you choose to go to university, such as helping you obtain tuition fees and maintenance loans, travel costs at the start and end of term, and making sure you have somewhere to live during the holidays. You will be supported by your Personal Adviser with choosing the right course and university that matches your talents and interests.

In Barnsley we will ensure that if you are in higher education you will have:

- Your accommodation costs paid directly to your hall of residence or other suitable accommodation on a termly basis by direct payment to the accommodation
- Assistance in purchasing any equipment required for your course by accessing any funding for your course and ensuring any deficit is paid by Future Directions
- Any travel costs associated with contact with family/former carers are assessed and paid directly to you or reimbursed to you
- We will provide you with somewhere for you to stay during University, or Higher Education, holidays (or funding for this if you would prefer to make your own arrangements)
- Support you when you are choosing to go to university, such as helping you obtain tuition fees and maintenance loans, travel costs at the start and end of term. We will pay all costs associated with visits to university and ensure that any university loans are explained and applied for promptly. If your loan is not available at the start of your course, we will ensure that your fees are paid and that you have an allowance pending the receipt of the loan
- We will help you choose the right course and the university that matches your talents and interests.
- A bursary of £2,000 over the cost of the course to help with the cost of books and materials. This is paid annually at the start of each semester
- Care leavers are a priority group for the 16 to 19 Bursary Fund administered by FE colleges, which pays a bursary of up to £1,200 a year to support vulnerable young people to participate in education

3.6 Accommodation

If you are aged over 18 your Personal Adviser will help find you suitable accommodation. This might involve:-

- If this is what you and your foster carer(s) want, we will support you to remain with your foster carers under what is called a 'Staying Put' arrangement. This can last

until you are aged 21.

http://www.proceduresonline.com/barnsley/cs/p_stay_put.html

- If you do not wish to remain in a Staying Put arrangement, but later change your mind, we will support this to happen up to aged 21 subject to agreement of your former foster carer
- We know it can be very hard having your own place for the first time. We will do whatever we can to ease the pressures on you and from the 1st April 2018 Barnsley Council exempts all care leavers from paying council tax
- We work with Barnsley Homes and Housing Services and Providers to provide you with suitable housing, taking into account your needs and wishes, including supported accommodation if you are not ready or don't want to have your own tenancy
- Ensure that your Personal Advisor visits within a week of you moving into a new home, and then visits at least every 2 months after that, but more often, if this is what you need
- Visit you regularly in your home and help fix any minor repairs and check that you are maintaining your home
- Help you arrange practical support with moving into and furnishing your new home
- Ensure that we access rent deposits and bond guarantee schemes if using the private rented sector and not use your Setting Up Home allowance for this purpose
- Review where you are living through the Pathway Plan Review process after 28 days and at least every 3 months after that
- Help you to claim housing benefit/universal credit if you are eligible and not in employment
- Advice about holding down a tenancy, including avoiding rent arrears, paying bills and budgeting
- Support you if you have a housing crisis, including helping if you are threatened with or lose a tenancy

3.7 Health and wellbeing

We want you to be healthy and well! Below are some of the ways your Personal Adviser can support you to stay healthy and look after your physical and emotional health. We can:

- Give you information on eating healthily
- Give you information on healthy living, like stopping smoking and alcohol consumption
- Give you information on accessing local leisure, exercise and sports facilities
- Give you information on getting help to pay for prescriptions
- Support you to register with a GP
- Support you to register with a Dentist
- Support you to register with an Optician
- Support you to attend any appointments
- Support you to transition from CAMHS to Adult Mental Health Services
- Give you information about counselling and Adult Mental Health Services that are available locally
- Give you help with transport costs when attending health appointments
- Give you information about sexual health services

- Work with you to develop a 'health passport' containing key information from your childhood (for example, when and if you have had immunisations) and your current health needs.

3.8 Finances

You will be supported by your Personal Adviser with budgeting. We will try to help you financially, including:

- Payment of £57.90 per week, or the equivalent of benefit, if you are 16-19 living in semi-supported accommodation and unable to access benefits
- Providing a leaving care grant to help you buy essential things when moving into your own home to a value of £2,000. Your PA will help get you the best deals on carpets, white goods and other essential household items
- Giving you exemptions on paying Council Tax from the 1st April 2018
- Providing or telling you about relevant money management courses
- Helping you to get a job
- Support to purchase a Travel Card
- Information on how to access your Junior ISA or Child Trust Fund. A letter will be given to you by your PA who will support you to access this funding and transfer the money to your own account
- Support to open a bank account
- Support to gain important identification documents, such as a passport and/or provisional driving licence, before your 18th birthday
- Support to get your National Insurance number
- Exceptional financial support in emergencies. This will be by direct payment from Future Directions or by request for funding if over £500
- Providing a financial gift of £30 at birthdays and Christmas or other celebrations.

3.9 Relationships

We know that consistent, stable relationships are really important for care experienced young people. We will try to enable you to keep the same Personal Adviser, wherever this is possible. You will be supported by your Personal Adviser, who will offer you additional practical and emotional support if you need it, including:

- Providing you with a mentor/peer mentor
- Help to maintain or regain contact with people special to you or who cared for you in the past, like former foster carers, Independent Visitors or social workers
- Support to re-connect with family where it is in your best interests
- Support to access counselling
- Support to make new friends, through social groups, interests and activities
- Support you in building healthy relationships and staying safe

3.10 Participation in Society

We want our care experienced young people to be active members of society, and to have all the chances in life that other young adults have. We will help you participate in society in the following ways:

- Providing information on groups, activities, facilities and clubs you may wish to join
- Informing you about relevant awards, schemes and competitions you can enter, in line with your talents and interests

- Encouraging and helping you to enrol on the Electoral Register, so you can vote in elections
- Offering work experience
- Informing you about voluntary work that we think you may be interested in
- Informing and possibly helping with the cost of leisure activities
- Giving you advice and helping you to challenge any discrimination you face as a care leaver.

4 Who can Help - Key Services and Contact Details:

4.1 Your Personal Advisor

Your Personal Advisor is based at: 18 Regent Street, Barnsley, S70 2 HG
Tel: 01226 775550.

The offices are centrally based in Barnsley Town Centre close to the bus/rail station. There is a duty worker available on the above number 08.45 am to 5.00 pm if your allocated worker is unavailable.

4.2 Out of Hours Help in an Emergency

The Emergency Duty Team (EDT) is contactable on 0844 9841800 for urgent help in a crisis outside of office hours. Your Personal Advisor will update EDT if there are things which are happening in your life which might need a response out of hours or at weekends.

If you think you are not getting the support you need, please get in touch with your social worker/personal advisor first to let them know what you want so that they can help.

If this does not work, or you are unhappy with the response, you can always get in touch directly with the Future Directions Team Manager, Jayne Shaw 01226 775550 who will try to resolve any difficulties.

4.3 Housing Advice

Barneslai Homes - General Enquiries 01226 775555
(Monday to Friday 8am – 8pm and Saturday 8am – 1pm).

4.4 Education, Employment or Training Support

Targeted Information, Advice and Guidance (TIAG) Service

Wellington House, Barnsley. Tel: 01226 775270

<https://www.barnsley.gov.uk/services/children-families-and-education/children-in-care/barnsley-virtual-school/children-in-care-stuff-for-you/your-aspirations/>

Barnsley I Know I Can <http://iknowican.co.uk>

4.5 Barnsley Leadership for Children's Services

Jon Banwell, Head of Service for Children in Care - jonbanwell@barnsley.gov.uk

Mel John-Ross, Service Director - melaniejohn-ross@barnsley.gov.uk

Rachel Dickinson, Executive Director for People – racheldickinson@barnsley.gov.uk

Cllr Margaret Bruff, Lead Member for Safeguarding and Children's Services -
CllrMargaretBruff@barnsley.gov.uk

4.6 The Care4Us Council

To contact the Care4Us Council contact the Targeted Youth Support Team on (01226) 775270

4.7 Advocacy Support

The Children's Rights Team can be contacted directly on 01226 753406

5. Other Local & Available Services for Young Adults

5.1 Sexual Health

Spectrum Integrated Sexual Health Service provides all methods of contraception, emergency contraception, pregnancy testing and support, screening and treatment for sexually transmitted infections. The main site is located in Barnsley city centre at Gateway Plaza, Sackville Street; Barnsley S70 2RD. Clinics are also available in some GP surgeries.

For more information and to book an appointment online visit-

<http://spectrumhealth.org.uk/services/sexual-health/>

Or you can call Spectrum Barnsley on 0800 055 6442. Your GP may also be able to provide contraception. In addition, your GP or local pharmacy may also be able to supply free emergency hormonal contraception ("morning after pill").

5.2 Mental Health Services

Not all young people will require or feel able to access mental health services. Care experienced young people can access their Personal Advisor or someone else they feel comfortable with, like a mentor, a participation worker, their carer, for emotional support and who will support them in accessing other services, if they feel this is necessary.

If you're concerned about your mental health you can ask for help from the Mental Health Service. You can refer yourself or ask your GP. You may then be referred onto a mental health team for support, as detailed below.

Community mental health teams are for adults over 16 years of age who are experiencing acute or long term mental health problems. The teams are organised by GP and area and are open between 9am and 5pm, Monday to Friday. There is a single point of access for new referrals on (01226) 645000.

5.3 OASIS

OASIS (Opening up Awareness and Support and Influencing Services) is a Chilypep group based in Barnsley that aims to empower young people to shape mental health services.

The group meets every Thursday 5pm-7pm at Horizon college and discuss campaign ideas, awareness posters and put together their own Mental Health First Aid Kit.

If you'd like to get involved with the group, you can contact project worker Chantelle by email at Chantelle.Parke@chilypep.org.uk

5.4 Be Well Barnsley

A FREE service funded by Barnsley Council and delivered by PSS (Person Shaped Support) a social enterprise charity whose aim is to help and support people to find new and practical ways to get the most from life.

You can be supported by your very own Be Well Advisor or join one of many groups held locally to you. Choose What Works For You! The team of Be Well Advisors are local people who will help support you to make the changes you want to make to improve your health by;

- Giving up smoking
- Eating a healthier diet
- Losing weight
- Becoming more active
- Reducing stress and improving your mood
- Drinking more sensibly

<https://bewell-barnsley.com/>

5.5 Targeted Youth Services

Our Targeted Youth Support Service brings together a range of agencies who work together to help young people who are taking risks or experiencing difficulties get back on the right path. Support may be needed at any point in a person's life and families may need help in making positive changes. Through early help or the early identification of an issue, we can offer a range of support to prevent problems from getting worse. The service supports children and young people from 8-19 (and those up to 25 with additional needs) and is made up of staff from Barnsley Council, NHS, Lifeline, South Yorkshire Police and the Probation Service, working together to support young people to make a positive transition into adulthood.

Support includes:

- Health and emotional support e.g. confidence building, self-esteem, anger management
- Risk taking behaviour including sex, drugs and alcohol
- Sexual health advice, contraception and STI screening
- Promoting positive relationships
- Diversion from crime and anti-social behaviour
- Staying safe - including internet and social media safety
- Support to encourage volunteering and active citizenship
- Signposting to find work, education and training opportunities

To contact the Targeted Youth Support Team call (01226) 775270

5.6 Care Leavers as Parents

The Barnsley Early Help offer, either through universal or targeted services, is based on individual need, which is identified through an early help assessment of the whole family. Parents may self-refer for universal services or to access information, guidance and signposting.

For children, young people and families who face more challenges and may have multiple needs, targeted services provide additional capacity and expertise to address their needs. A programme of targeted group provision and one to one support is available through our family centres.

Contact the Family Information Service on 0800 0345 340

5.7 Childcare

If you would like to talk to someone about your options and find out what childcare is available in your area, contact the Families Information Service on 0800 0345 340

5.8 Youth Offending Team

Youth Offending Team, McLintock's Building, Crookes Street, Barnsley S70 6BX

(01226) 774986 Opening hours: Monday to Friday from 9am to 5pm

5.9 Youth Council

The youth council is a group of young people, aged 12 to 19, who live in Barnsley. These young people are elected by their peers every two years to represent the views of all young people living in the borough, at a local, regional and national level.

Two members of the youth council are also elected to represent Barnsley on the United Kingdom Youth Parliament. They attend regional meetings and national events, including an annual debate in the House of Commons. There aren't any children in care on the youth council at the moment, but the chairperson of the Care4us council regularly feeds into the youth council and United Kingdom Youth Parliament.

5.10 Alcohol and Substance Use

Lifeline - Barnsley Young Person's Service work with individuals, families and communities to prevent and reduce harm, to promote recovery, and to challenge the inequalities linked to alcohol and drug misuse'

Tel: 01226 705980

McLintock's Building, Crookes Street, Barnsley enquiries.lifeline.localities@gmail.com

5.11 BSARCS – Barnsley Sexual Abuse and Rape Crisis Services

BSARCS (Barnsley Sexual Abuse and Rape Crisis Services) is the only group in Barnsley offering specialist services to people whose lives have been affected by rape, sexual abuse, sexual assault or any kind of sexual violence.

They work with women, men, children and young people who live in the Barnsley area.
Tel: 01226 320140.

The Core County Way, Barnsley S70 2JW

National Helplines
For Women 0808 802 9999
For Men 0808 800 5005

5.12 IDAS

IDAS is the largest specialist charity in Yorkshire supporting anyone experiencing or affected by domestic abuse or sexual violence. Their services include refuge accommodation, community based support, peer mentoring, group work and access to a free, confidential out of hours' helpline.

Local offices Barnsley 01226 320 112
Domestic Abuse Helpline: 03000 110 110
Rape Support Line: 0300 111 0777

6. Useful Contacts & Information for Care Experienced Young People

The Care Leavers' Association www.careleavers.com

The Children's Society www.childrenssociety.org.uk/careleavers

The Children's Commissioner for England www.childrenscommissioner.gov.uk

Coram Voice www.coramvoice.org.uk

Shelter www.youngpeopleoutcomes.shelter.org.uk

Rees Care Leavers Foundation www.reesfoundation.org

Become www.becomecharity.org.uk

The National Care Leavers Benchmarking Forum (Run by Catch 22)
www.catch-22.org.uk

Rotherham & Barnsley Mind Tel: 01226 211188.
YoungMinds - <https://youngminds.org.uk/find-help/>